

Saxmundham Market Hall

Hire Charges

HOURLY RATES

Local Rate **£10 per hour**

The local rate applies to all local hirers (businesses and individuals), as well as any of the following (local or non-local) groups; not-for-profit organisations, hirers running sessions or events that benefit the local community e.g. keep fit, yoga, dance, adult education, hirers raising funds for charitable causes, and not-for-profit hirers arranging community consultations or meetings. By 'local' we mean Saxmundham, Benhall and Kelsale.

Standard Rate **£15 per hour**

The standard rate applies to non-local hirers who do not fall into any of the categories mentioned above e.g. someone from Leiston booking the Hall for a private party, or a private company hiring the Hall for a consultation.

SESSIONAL RATES

	Local rate	Standard rate
Morning 9.30am -1pm	£ 30	£ 40.00
Afternoon 2pm-5.30pm	£ 30	£ 40.00
Eves 6pm-11pm Mon- Thurs	£ 50	£ 60.00
Eves 6pm-11pm Fri-Sun	£ 60	£ 70.00
All day 9.30am-11.30pm	£ 100	£ 150.00
Weekend 9.30am the day before event to end of day after	£ 200	£ 350.00
Elections		£ 300.00

RETURNABLE FEE

£50 per private hire Damage/Cleaning/Key Refundable deposit. Please note, if the key is lost, the deposit will be put towards the cost of a lock change and new keys, and the Hirer will be invoiced for the balance of the costs.

ADDITIONAL ITEMS – CURRENTLY UNAVAILABLE

£25 cleaning and rubbish disposal. (Hirers have the option of cleaning up and disposing of rubbish themselves after their event.)

£10 set up of chairs and tables. (Hirers have the option of doing this themselves.)

£10 to wipe down and put away chairs and tables. (Hirers have the option of doing this themselves)